



WASTELINE ENGINEERING, INC.

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TBPELS Firm No. F-1669

June 18, 2024

Montague County
PO Box 416
Montague, Texas 76251

Attn: Mr. Mike Mayfield
Commissioner – Precinct 2

Re: Bid and Construction Phases
Wastewater Treatment Facility
County Jail Facility

Gentlemen:

In response to your request for a proposal to provide professional engineering services for the referenced project, Wasteline Engineering, Inc., is pleased to present the following for your consideration.

Description of Services

A. Bidding Phase

1. The Engineer will respond to inquiries from prospective bidders and prepare addendums as necessary to the contract documents.
2. The Engineer will deliver the sealed bids for construction of the project to the Owner. Owner will open sealed bids, review and receive recommendation from Engineer as to the proper action on the proposals received.
3. The Engineer will prepare formal contract documents for the award of the contract.
4. The Engineer will issue a Notice to Proceed to the Contractor.

B. Construction Phase

1. The Engineer will attend a preconstruction conference with the Owner and the Contractor to establish a timetable of construction efforts and lines of communication.
2. The Engineer will check samples, catalog data, schedules, shop drawings, laboratory, shop and mill tests of materials and equipment, and other data which the Contractor may be required to submit, only for conformance with the design concept of the project and compliance with the information given by the approved contract documents.

3. The Engineer will consult and advise the Owner and prepare routine change orders as required and/or requested.
4. The Engineer will make once monthly visits to the site to observe the progress and quality of the executed work and to determine, in general, if the work is proceeding in accordance with the plans as approved; the Engineer will not be responsible for the techniques and sequences of construction unless outlined by the Project specifications; the Engineer will not be responsible for the Contractor's failure to perform the construction work in accordance with the approved plans; and during such visits, and on the basis of the on-site observations, the Engineer will endeavor to guard the Owner against defects and deficiencies in the work of contractors, and may disapprove work as failing to conform to the approved contract documents. The Owner will be responsible for conducting daily construction observation.
5. Based on his on-site observations and on his review of the Contractor's applications for payment, the Engineer will determine the amount owing to the Contractor and approve in writing payment to the Contractor of such amounts, such approvals of payment shall constitute a representation to the Owner, based upon such observations and review of the data comprising such applications, that the work has, in the opinion of the Engineer, progressed to the point indicated and that, to the best of his knowledge, information, and belief, the quality of the work is in general accordance with the approved contract documents. Engineer shall collect lien waivers as applicable from the contractors and provide to owner with request for payment.
6. The Engineer will review the revised contract drawings ("Record drawings") provided by the Contractor which will show the work as actually constructed.
7. The Engineer will conduct, in company with the Owner, a final inspection of the project for general conformance with the design concept of the project and compliance with the information given by the approved plans, and approve in writing final payment to the Contractor.

The cost of the above services will be a lump sum fee of \$24,980.00.

Payment Schedule

Billings: monthly on the basis of percent (%) complete

Billings will be made monthly for work performed on this project. All billings are due in full thirty (30) days following submittal for payment. Billings shall be presented electronically to owner or owner's designated recipient.

If this proposal meets with your approval, please signify your acceptance by executing this document and Attachment "A". Please return an executed copy of this agreement and an initialed Attachment "A" as your authorization for us to begin our efforts.

We look forward to working with you on this project. Should you have questions concerning any of the above, please do not hesitate to contact this office. Thank you for the opportunity to provide these services to Montague County.

Very truly yours,
WASTELINE ENGINEERING, INC.



Glenn Breisch, P.E.
President

ACCEPTED BY:



Signature

KEVIN L. BENTON
Printed Name

COUNTY JUDGE
Title

July 8, 2024
Date

